

Ross Valley Fire Department - 2019-2020 Proposed Budget

| | | 2018-2019 | | 2019-2020 | | |
|--------------------------------------|------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------------------|
| | | Adpoted Budget | Revised Budget | Estimated Actual | Proposed Budget | Change |
| Fund: 01 - GENERAL FUND | | | | | | |
| Revenue | | | | | | |
| Department: 00 - UNDESIGNATED | | | | | | |
| 01.00.47501.00 | FAIRFAX | 1,940,832 | 1,940,832 | 1,940,832 | 2,046,152 | 105,320 |
| 01.00.47502.00 | ROSS | 1,949,787 | 1,949,787 | 1,949,787 | 2,052,299 | 102,512 |
| 01.00.47503.00 | SAN ANSELMO | 3,376,047 | 3,376,047 | 3,376,047 | 3,559,251 | 183,204 |
| 01.00.47504.00 | SLEEPY HOLLOW | 1,066,208 | 1,066,208 | 1,066,208 | 1,124,067 | 57,859 |
| 01.00.47507.00 | PRIOR AUTHORITY RETIREE HEALTH | 394,757 | 394,757 | 394,757 | 176,994 | (217,763) |
| 01.00.47508.00 | PRIOR AUTHORITY MERA BOND | 38,288 | 38,288 | 38,288 | 38,198 | (90) |
| 01.00.47510.00 | PRIOR AUTHORITY RETIREMENT | 646,332 | 646,332 | 646,332 | 812,129 | 165,797 |
| 01.00.49504.00 | RVPA REIMBURSEMENT MEDIC PROGRAM | 219,210 | 219,210 | 219,210 | 232,394 | 13,184 |
| 01.00.49501.00 | COUNTY OF MARIN | 197,500 | 201,094 | 201,094 | 211,685 | 14,185 |
| 01.00.49502.00 | OES REIMBURSEMENT OUT OF COUNTY | - | 396,096 | 396,096 | - | - |
| 01.00.49506.00 | RVPA RENTAL | 29,556 | 29,556 | 29,556 | 30,295 | 739 |
| 01.00.49507.00 | LAIF INTEREST | 7,000 | 10,000 | 13,500 | 7,000 | - |
| 01.00.49509.00 | RVPA EMS TRAINING/SUPPLY REIMB. | 47,290 | 47,290 | 47,290 | 47,290 | - |
| 01.00.49510.00 | PLAN CHECKING FEES | 245,000 | 245,000 | 245,000 | 245,000 | - |
| 01.00.49511.00 | RE-SALE INSPECTION FEES | 44,000 | 44,000 | 44,000 | 44,000 | - |
| 01.00.49512.00 | MISCELLANEOUS INCOME | 2,500 | 2,500 | 5,000 | 2,500 | - |
| 01.00.49513.00 | WORKERS COMP REIMBURSEMENT | - | 19,271 | 36,285 | - | - |
| 01.00.49516.00 | GRANT/DONATIONS | 10,000 | 10,000 | 10,000 | - | (10,000) |
| 01.00.49517.00 | DISASTER COORDINATOR REIMBURSEMENT | - | - | - | 134,500 | 134,500 |
| 01.00.49523.00 | APPARATUS REPLACEMENT | 300,000 | 300,000 | 300,000 | 312,000 | 12,000 |
| 01.00.49524.00 | TECHNOLOGY FEES | 21,700 | 21,700 | 21,700 | 21,700 | - |
| 01.00.49525.00 | TRAINING REIMBURSEMENT | - | - | - | - | - |
| 01.00.49526.18 | STATION MAINT REVENUE #18 | 15,000 | 15,000 | 15,000 | 15,000 | - |
| 01.00.49526.19 | STATION MAINT REVENUE #19 | 15,000 | 15,000 | 15,000 | 15,000 | - |
| 01.00.49526.20 | STATION MAINT REVENUE #20 | 15,000 | 15,000 | 15,000 | 15,000 | - |
| 01.00.49526.21 | STATION MAINT REVENUE #21 | 15,000 | 15,000 | 15,000 | 15,000 | - |
| Total Revenue | | <u>10,596,007</u> | <u>11,017,968</u> | <u>11,040,982</u> | <u>11,157,454</u> | <u>561,447</u> |
| Expense | | | | | | |
| Department: 00 - UNDESIGNATED | | | | | | |
| 01.00.60000.00 | REGULAR SALARIES | 3,703,233 | 3,703,233 | 3,610,000 | 4,030,350 | 327,117 |
| 01.00.60010.00 | TEMPORARY HIRE | 15,000 | 15,000 | 15,000 | 15,450 | 450 |
| 01.00.60020.00 | MINIMUM STAFFING | 680,000 | 680,000 | 885,600 | 700,400 | 20,400 |
| 01.00.60021.00 | HOURLY OVERTIME | 83,000 | 83,000 | 83,000 | 85,490 | 2,490 |
| 01.00.60024.00 | SHIFT DIFFERENTIAL OT | 20,000 | 20,000 | 20,000 | 20,600 | 600 |
| 01.00.60025.00 | OT OES RESPONSE | - | 337,959 | 337,959 | - | - |
| 01.00.60026.00 | OT TRAINING | 40,000 | 40,000 | 40,000 | 45,700 | 5,700 |
| 01.00.60027.00 | HOLIDAY | 181,977 | 181,977 | 175,000 | 189,460 | 7,483 |
| 01.00.60028.00 | PARAMEDIC TRAINING OVERTIME | 22,000 | 22,000 | 22,000 | 22,000 | - |
| 01.00.60029.00 | FLSA O/T | 105,183 | 105,183 | 98,000 | 109,507 | 4,324 |
| 01.00.60030.00 | S/L BUY BACK | 4,000 | 4,000 | 4,000 | 4,000 | - |
| 01.00.60035.00 | RETIRED S/L COMPENSATION | 50,000 | 50,000 | - | 50,000 | - |
| 01.00.60039.00 | EXECUTIVE OFFICER | 3,600 | 3,600 | 3,600 | 3,600 | - |
| 01.00.60040.00 | BOARD MEMBER STIPEND | 8,000 | 8,000 | 8,000 | 8,000 | - |
| 01.00.60100.00 | RETIREMENT | 1,405,860 | 1,405,860 | 1,380,000 | 1,663,029 | 257,169 |
| 01.00.60200.00 | CAFETERIA HEALTH PLAN | 709,006 | 709,006 | 685,000 | 759,014 | 50,008 |
| 01.00.60210.00 | RETIREE HEALTH SAVINGS MATCH | 19,364 | 19,364 | 19,364 | 23,557 | 4,193 |
| 01.00.60215.00 | WORKERS' COMPENSATION INSURANCE | 551,951 | 551,951 | 551,951 | 568,510 | 16,559 |
| 01.00.60220.00 | PAYROLL TAXES | 78,101 | 78,101 | 78,101 | 80,170 | 2,069 |
| 01.00.60221.00 | HOUSING ALLOWANCE | 44,400 | 44,400 | 44,400 | 45,600 | 1,200 |
| 01.00.60223.00 | UNIFORM REIMBURSEMENT | 24,120 | 24,120 | 24,120 | 25,200 | 1,080 |
| 01.00.60225.00 | EDUCATION REIMBURSEMENT | 102,546 | 102,546 | 102,546 | 108,744 | 6,198 |
| 01.00.60231.00 | RETIREE'S HEALTH INSURANCE | 877,913 | 877,913 | 877,913 | 750,115 | (127,798) |

Ross Valley Fire Department - 2019-2020 Proposed Budget

| | | 2018-2019 | | 2019-2020 | | |
|--|--------------------------------------|-------------------|-------------------|---------------------|--------------------|-----------------|
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| 01.00.61115.00 | LIABILITY INSURANCE | 26,950 | 26,950 | 26,950 | 27,759 | 809 |
| 01.00.62999.00 | CONTINGENCY | 15,000 | 15,000 | 15,000 | 15,000 | - |
| 01.00.67099.00 | TRANSFERS OUT - APPARATUS | 300,000 | 300,000 | 300,000 | 312,000 | 12,000 |
| Total Undesignated | | 9,071,204 | 9,409,163 | 9,407,504 | 9,663,255 | 592,051 |
| Department: 05 - ADMINISTRATION | | | | | | |
| 01.05.61103.00 | AUDIT & BOOKKEEPING SERVICES | 26,000 | 26,000 | 26,000 | 23,500 | (2,500) |
| 01.05.61105.00 | OTHER CONTRACT SERVICES | 131,316 | 131,316 | 131,000 | 50,800 | (80,516) |
| 01.05.61106.00 | CONTRACT SERVICES - MCFD | 300,000 | 300,000 | 300,000 | 309,000 | 9,000 |
| 01.05.61107.00 | ATTORNEY/LEGAL FEES | 10,000 | 10,000 | 10,000 | 10,300 | 300 |
| 01.05.61112.00 | PERS ADMINISTRATIVE FEE | 2,800 | 2,800 | 2,800 | 2,900 | 100 |
| 01.05.61120.00 | CONTRACT SERVICES-SAN ANSELMO | 80,000 | 80,000 | 80,000 | 82,400 | 2,400 |
| 01.05.61121.00 | COMPUTER SOFTWARE/SUPPORT | 25,000 | 25,000 | 25,000 | 25,750 | 750 |
| 01.05.61122.00 | WEB PAGE DESIGN AND MAINTENANCE | 8,000 | 8,000 | 8,000 | 8,200 | 200 |
| 01.05.61127.00 | HEALTH AND WELLNESS | 24,690 | 24,690 | 22,000 | 25,000 | 310 |
| 01.05.61129.00 | HIRING EXPENSES | 5,300 | 5,300 | 7,500 | 12,000 | 6,700 |
| 01.05.61300.00 | PUBLICATIONS AND DUES | 4,000 | 4,000 | 4,000 | 4,000 | - |
| 01.05.62000.00 | OFFICE SUPPLIES | 4,500 | 4,500 | 4,500 | 4,500 | - |
| 01.05.62003.00 | POSTAGE | 1,000 | 1,000 | 3,500 | 1,000 | - |
| 01.05.62200.00 | GENERAL DEPARTMENT SUPPLIES | 12,000 | 12,000 | 10,000 | 12,000 | - |
| Total Administration | | 634,606 | 634,606 | 634,300 | 571,350 | (63,256) |
| Department: 10 - OPERATIONS | | | | | | |
| 01.10.60060.01 | VOLUNTEER SHIFT PAY/DRILLS | 16,600 | 16,600 | 10,000 | 17,000 | 400 |
| 01.10.60064.01 | VOLUNTEER LENGTH OF SERVICE | 4,000 | 4,000 | 4,700 | 4,100 | 100 |
| 01.10.60065.02 | EXPLORER POST | 15,825 | 15,825 | 10,000 | 16,000 | 175 |
| 01.10.60220.01 | PAYROLL TAXES | - | - | 100 | 2,700 | 2,700 |
| 01.10.61000.00 | TRAINING AND EDUCATION | 40,000 | 40,000 | 40,000 | 40,000 | - |
| 01.10.61100.00 | DISPATCH | 164,678 | 164,678 | 174,915 | 183,404 | 18,726 |
| 01.10.61101.00 | RADIO REPAIR | 4,000 | 4,000 | 4,000 | 5,000 | 1,000 |
| 01.10.61102.00 | HAZARDOUS MATERIAL REMOVAL | 1,000 | 1,000 | 1,000 | 1,000 | - |
| 01.10.61108.00 | HAZARDOUS MATERIAL CONTRACT | 8,925 | 8,925 | 8,925 | 9,200 | 275 |
| 01.10.61110.00 | MERA OPERATING EXPENSE | 41,473 | 41,473 | 42,092 | 42,747 | 1,274 |
| 01.10.61301.01 | VOLUNTEER DUES | - | - | - | - | - |
| 01.10.61402.00 | HYDRANT MAINTENANCE | 2,000 | 2,000 | 2,000 | 2,000 | - |
| 01.10.61410.00 | EQUIPMENT MAINTENANCE | 10,896 | 10,896 | 10,896 | 10,900 | 4 |
| 01.10.62203.00 | EMERGENCY RESPONSE SUPPLIES | 4,000 | 4,000 | 4,000 | 4,100 | 100 |
| 01.10.62204.00 | PARAMEDIC RESPONSE SUPPLIES | 20,000 | 20,000 | 20,000 | 21,000 | 1,000 |
| 01.10.62205.00 | EMERGENCY MEDICAL SUPPLIES | 7,500 | 7,500 | 7,500 | 7,500 | - |
| 01.10.62210.00 | BREATHING APPARATUS | 5,700 | 5,700 | 5,700 | 5,900 | 200 |
| 01.10.62211.00 | BREATHING APPARATUS-CONTRACT | 6,900 | 6,900 | 6,900 | 7,100 | 200 |
| 01.10.62213.00 | PROTECTIVE CLOTHING | 10,000 | 10,000 | 10,000 | 15,300 | 5,300 |
| 01.10.63131.00 | EQUIPMENT | 21,500 | 21,500 | 21,500 | 20,000 | (1,500) |
| 01.10.63140.00 | HYDRANTS | 21,000 | 21,000 | 21,000 | 19,000 | (2,000) |
| 01.10.63150.00 | COMMUNICATIONS EQUIPMENT | 15,000 | 15,000 | 15,000 | 21,000 | 6,000 |
| 01.10.63160.00 | TURNOUTS | 15,765 | 15,765 | 15,765 | 16,000 | 235 |
| 01.10.63165.00 | GRANT EXPENSE - VFA EQUIPMENT | 20,000 | 20,000 | 20,000 | - | (20,000) |
| 01.10.64401.00 | MERA BOND PAYMENT PRIOR AUTHORITY | 38,288 | 38,288 | 38,288 | 38,198 | (90) |
| Total Operations | | 495,050 | 495,050 | 494,281 | 509,149 | 14,099 |
| Department: 14 - FACILITIES | | | | | | |
| 01.14.61500.00 | BUILDING MAINTENANCE AND LANDSCAPING | 16,000 | 16,000 | 16,000 | 16,500 | 500 |
| 01.14.61500.18 | BUILDING MAINTENANCE STATION 18 | 15,000 | 15,000 | 15,000 | 15,000 | - |
| 01.14.61500.19 | BUILDING MAINTENANCE STATION 19 | 15,000 | 15,000 | 15,000 | 15,000 | - |
| 01.14.61500.20 | BUILDING MAINTENANCE STATION 20 | 15,000 | 15,000 | 15,000 | 15,000 | - |
| 01.14.61500.21 | BUILDING MAINTENANCE STATION 21 | 15,000 | 15,000 | 15,000 | 15,000 | - |

Ross Valley Fire Department - 2019-2020 Proposed Budget

| | | 2018-2019 | | 2019-2020 | | |
|--|---------------------------------|-------------------|-------------------|---------------------|--------------------|----------------|
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| 01.14.61702.00 | GAS AND ELECTRIC | 40,000 | 40,000 | 40,000 | 41,200 | 1,200 |
| 01.14.61703.00 | WATER | 6,750 | 6,750 | 6,750 | 7,000 | 250 |
| 01.14.61704.00 | SEWER | 2,563 | 2,563 | 2,563 | 2,600 | 37 |
| 01.14.61705.00 | TELEPHONE | 38,000 | 38,000 | 38,000 | 40,300 | 2,300 |
| 01.14.62206.00 | JANITORIAL MAINTENANCE SUPPLIES | 9,780 | 9,780 | 9,780 | 10,000 | 220 |
| 01.14.62501.00 | FURNISHINGS | 6,000 | 6,000 | 6,000 | 5,000 | (1,000) |
| 01.14.63040.00 | APPLIANCES | 6,000 | 6,000 | 6,000 | 5,000 | (1,000) |
| 01.14.63041.00 | OFFICE EQUIPMENT | 11,000 | 11,000 | 11,000 | 10,000 | (1,000) |
| 01.14.63042.00 | EXERCISE EQUIPMENT | 12,500 | 12,500 | 12,500 | 10,000 | (2,500) |
| 01.14.63044.00 | TECHNOLOGY PURCHASES | 21,700 | 21,700 | 21,700 | 22,400 | 700 |
| Total Facilities | | 230,293 | 230,293 | 230,293 | 230,000 | (293) |
| Department: 15 - COMMUNITY RISK REDUCTION | | | | | | |
| 01.15.60220.00 | PAYROLL TAXES | - | - | 50 | - | - |
| 01.15.61131.00 | FIRE PREVENTION | 4,500 | 4,500 | 4,500 | 4,600 | 100 |
| 01.15.62220.00 | COMMUNITY EDUCATION & PREP. | 8,500 | 8,500 | 8,500 | 8,800 | 300 |
| Total Community Risk Reduction | | 13,000 | 13,000 | 13,050 | 13,400 | 400 |
| Department: 25 - FLEET | | | | | | |
| 01.25.61411.00 | BURN TRAILER MAINTENANCE | 9,100 | 9,100 | 9,100 | 9,300 | 200 |
| 01.25.61600.00 | REPAIRS VEHICLE | 107,500 | 107,500 | 107,500 | 105,000 | (2,500) |
| 01.25.61601.00 | VEHICLE LEASE | - | - | - | 9,600 | 9,600 |
| 01.25.62988.00 | FUEL | 36,000 | 36,000 | 36,000 | 37,000 | 1,000 |
| 01.25.62989.00 | PARTS VEHICLE | 9,500 | 9,500 | 9,500 | 9,400 | (100) |
| Total Fleet | | 162,100 | 162,100 | 162,100 | 170,300 | 8,200 |
| Total Expenses | | 10,606,253 | 10,944,212 | 10,941,528 | 11,157,454 | 551,201 |
| Fund: 15 - VEHICLE FUND / SCBA | | | | | | |
| Revenue | | | | | | |
| Department: 00 - UNDESIGNATED | | | | | | |
| 15.00.49512.00 | PROCEED OF SALES | - | 50,000 | 50,000 | - | - |
| 15.00.50000.00 | OTHER FINANCING SOURCES | - | 708,535 | 708,535 | - | - |
| 15.00.51999.00 | TRANSFERS IN | 300,000 | 300,000 | 300,000 | 312,000 | 12,000 |
| Total Revenue | | 300,000 | 1,058,535 | 1,058,535 | 312,000 | 12,000 |
| Expense | | | | | | |
| Department: 00 - UNDESIGNATED | | | | | | |
| | FIRE ENGINE PURCHASE | 435,000 | 1,992,069 | 1,417,070 | 730,000 | 295,000 |
| | FIRE ENGINE LEASE PAYMENT | - | - | - | 154,712 | 154,712 |
| Total Expenses | | 435,000 | 1,992,069 | 1,417,070 | 884,712 | 449,712 |

Ross Valley Fire Department - 2019-2020 Proposed Budget Summary

| | 2018-2019 | | 2019-2020 | | Change |
|---|------------------|------------------|------------------|------------------|-----------|
| | Adpoted Budget | Revised Budget | Estimated Actual | Proposed Budget | |
| Fund: 01 - GENERAL FUND | | | | | |
| Beginning Fund Balance | 754,364 | 931,222 | 931,222 | 1,030,676 | |
| Revenue | | | | | |
| 00 - UNDESIGNATED | 10,596,007 | 11,017,968 | 11,040,982 | 11,157,454 | 561,447 |
| Expense | | | | | |
| 00 - UNDESIGNATED | 9,071,204 | 9,409,163 | 9,407,504 | 9,663,255 | 592,051 |
| 05 - ADMINISTRATION | 634,606 | 634,606 | 634,300 | 571,350 | (63,256) |
| 10 - OPERATIONS | 495,050 | 495,050 | 494,281 | 509,149 | 14,099 |
| 14 - FACILITIES | 230,293 | 230,293 | 230,293 | 230,000 | (293) |
| 15 - COMMUNITY RISK REDUCTION | 13,000 | 13,000 | 13,050 | 13,400 | 400 |
| 25 - FLEET | 162,100 | 162,100 | 162,100 | 170,300 | 8,200 |
| Total Expense | 10,606,253 | 10,944,212 | 10,941,528 | 11,157,454 | 551,201 |
| Ending Fund Balance | 744,118 | 1,004,978 | 1,030,676 | 1,030,676 | |
| Fund: 15 - APPARATUS FUND/SCBA | | | | | |
| Beginning Fund Balance | 1,139,434 | 1,148,434 | 1,148,434 | 789,899 | |
| Revenue | | | | | |
| 00 - UNDESIGNATED | 300,000 | 1,058,535 | 1,058,535 | 312,000 | 12,000 |
| Expense | | | | | |
| 00 - UNDESIGNATED | 435,000 | 1,992,069 | 1,417,070 | 884,712 | 449,712 |
| Ending Fund Balance | 1,004,434 | 214,900 | 789,899 | 217,187 | |
| Beginning Fund Balance - All Funds | 1,893,798 | 2,079,656 | 2,079,656 | 1,820,575 | |
| Total Revenue - All Funds | 10,896,007 | 12,076,503 | 12,099,517 | 11,469,454 | 573,447 |
| Total Expense - All Funds | 11,041,253 | 12,936,281 | 12,358,598 | 12,042,166 | 1,000,913 |
| Surplus/(Deficit) | (145,246) | (859,778) | (259,081) | (572,712) | |
| Ending Fund Balance - All Funds | 1,748,552 | 1,219,878 | 1,820,575 | 1,247,863 | |
| Fund Balances | 2018-2019 | 2018-2019 | 2018-2019 | 2019-2020 | |
| Compensated Absences | 94,020 | 122,515 | 122,515 | 122,515 | |
| Technology | 27,478 | 29,196 | 29,196 | 29,196 | |
| Apparatus Replacement | 884,434 | 94,900 | 669,899 | 97,187 | |
| Breathing Apparatus | 120,000 | 120,000 | 120,000 | 120,000 | |
| Unassigned | 622,620 | 853,267 | 878,965 | 878,965 | |
| Total | 1,748,552 | 1,219,878 | 1,820,575 | 1,247,863 | |

ROSS VALLEY FIRE DEPARTMENT
2019-2020

Fire Service Cost by Agency

| | San Anselmo | Fairfax | Sleepy Hollow | Ross | Total |
|-------------------------------|--------------------|------------------|----------------------|------------------|-------------------|
| Base Contribution | 3,559,251 | 2,046,152 | 1,124,067 | 2,052,299 | 8,781,769 |
| Retirement Unfunded Liability | 429,616 | 246,887 | 135,626 | | 812,129 |
| Vehicle Replacement Fund | 126,454 | 72,696 | 39,936 | 72,914 | 312,000 |
| OPEB Prior Liability | 93,630 | 53,806 | 29,558 | | 176,994 |
| MERA Bond | 20,207 | 11,612 | 6,379 | | 38,198 |
| Sub Total | 4,229,157 | 2,431,154 | 1,335,565 | 2,125,214 | 10,121,090 |
| | | | | | |
| Total | 4,229,157 | 2,431,154 | 1,335,565 | 2,125,214 | 10,121,090 |
| 18/19 contribution | 4,068,627 | 2,338,863 | 1,284,864 | 2,019,897 | 9,712,251 |
| Change | 160,530 | 92,291 | 50,701 | 105,317 | 408,839 |
| | 3.95% | 3.95% | 3.95% | 5.21% | |